

ST BARNABAS' C.E. PRIMARY SCHOOL



Minutes of the virtual meeting of the Teaching & Learning Committee held on Tuesday 10th November 2020 at 4pm

Present: Karen Boardman (Headteacher) Daniel Wilkinson
Anne Williamson Maguire Agnew

In Attendance: Maria Riley (Governance Support Officer / Clerk)

				Action
1.	Welcome and Election of Chair The clerk welcomed everyone to the meeting and asked for any nominations for Chair. No governors nominated themselves, the Chair of Governors offered to be Acting Chair for this meeting.			
2.	Apologies for Absence and Declarations of interest There were apologies from Philip Hassall and Hannah Denley. There were no declarations of interest.			
3.	Minutes of the meeting held on the 16th June 2020 Previously distributed. The minutes were agreed as a true and accurate record of the meeting and the clerk will add approved and return to school.			
4.	Matters Arising and Action Plan			HT
	Action	Who	Completed?	
1.	The Headteacher agreed to add the English Subject Lead's Report to google drive for governors to access.	HT	Completed.	
2.	The Headteacher agreed to add more explanation around respect for diversity and different ways of living in the Global Citizen section considering what was happening around the world at the moment.	HT	Completed.	
3.	The Headteacher agreed to add more to the curriculum vision around resilience and growth mind-set.	HT	Carried forward to next T&L meeting.	
5.	Terms of Reference The Headteacher explained the governors had been sent new Terms of Reference to change the committee name to the Curriculum Committee. The Acting Chair added it was this committee's job to look at the curriculum and ask leads in school to discuss the planning and reviewing of the curriculum with governors. The Headteacher explained this committee could dive deeper into the data and pupil groups, a governor commented it would be good to interrogate the numbers in this committee. The Headteacher highlighted the section named engagement and explained some of the wording needing amending as some areas crossed over into the Resources Committees role too. The terms of reference, when completed, would be brought to the FGB for approval.			Agenda
6.	Risk Register: T&L Committee Work stream The Acting Chair explained the Steering Group had started the Risk Register and the actions had been divided between the different committees. The Headteacher added the areas within the register were reflected within policies and plans in school. The DfE had reduced the number of devices being sent to			

	<p>school from twelve to two but they did have some devices they could allocate to the neediest pupils if another full lockdown was imposed. They had focused on chrome book training for staff and pupils and using Google Classroom for remote learning.</p> <p>The Headteacher reported the next actions/risks for this committee to focus on were:</p> <ul style="list-style-type: none"> • The declining pupil numbers and promoting the school. Class teachers were adding photos to Class Dojo and the website to promote the wonderful learning in school. • Church distinctiveness, ethos and Church school group. • Attendance linked to isolation. The amount a pupil could access at home depended on parent’s capacity and they needed to highlight the importance of the school work at home. • Disadvantaged pupils and using the catch up funding to support them. They were looking into the most effective ways to use the catch up funding through interventions. • An added risk was possibly lower outcomes in KS1 due to a maternity leave in Year 2. They need to recruit an experienced Year 2 teacher to cover and look at the Covid guidance regarding when pregnant staff needed to start their maternity leave. • The senior leadership and middle leadership had changed in school. They were doing a great job. <p>The Headteacher explained the normal school improvement work was harder to complete due to Covid as everything took more time and they were prioritising the most important areas. The Acting Chair shared it was reassuring hearing the amount of good work that was happening in school and the governors would support the school in any way they could.</p> <p>The Headteacher reported there had been no formal lesson observations yet but they were planning them and pupil progress meetings were taking place the following week. She added they would like volunteers in school and the guidance highlighted volunteers were allowed in schools however it would be difficult for volunteers to maintain social distancing when reading with pupils. The Headteacher explained they risked not receiving a good judgement from Ofsted, the Acting Chair queried if Ofsted would highlight what they would be looking at in a visit, the Headteacher responded a report released recently had highlighted they would be looking at pupils who needed to catch up.</p> <p>The Acting Chair reminded governors to keep a check on the risks and actions on the Risk Register and that it should be shared at the FGB meetings for each Chair to give some feedback.</p>	Agenda
7.	<p>YSAB Support Plan</p> <p>The Headteacher informed the governors the school had the YSAB plan in place for two years and had now entered their third year. This year the school would be supported by Pathfinder teaching school and they would meet with Derek Sutherland from YSAB and Nicola Massey to assess the school’s priorities. The Headteacher added this would be the final year they would receive the support and needed to show the improvements.</p>	
8.	<p>Standards Update and Catch up Plans including Support for SEN & Disadvantaged Pupils</p> <p>The Headteacher reported they were carrying out informal and formal assessments and analysing the results to identify the pupils most in need of the catch up work. Interventions had been taking place already for those who have needed it. The teachers had noted SEN pupils had fallen further behind, the phonics in Year 1 was lower than expected, Reception pupils had entered school at a lower level and the Year 6 cohort were unmotivated which was concerning.</p> <p>The Headteacher explained the school would receive £80 per pupil in catch up funding and they could decide how it would be best spent. They were looking into a national tutoring program and employing more class teacher and TA hours for interventions. The national tutoring program looked cost effective and they were looking into more details around this ready to start in January 2021. The Acting Chair questioned would this be enough time to offer the catch up work, the Headteacher confirmed it would help to close the gap but it may take longer than this year to make up the lost learning and that they had already started some interventions. The Headteacher also reported a TA in</p>	

	school would be starting the Nuffield Early Language funded training which would have a positive impact on the pupils.	
9.	Curriculum Update including Church School Distinctiveness The Headteacher reported they were working on the curriculum vision and mapping which Julie Woolgar would oversee. They were also mindful of developing worship, working on character development, supporting charities and getting the pupils involved.	
10.	Policies for Review <u>Remote Learning Policy:</u> The Headteacher highlighted this was a new policy and it explained home learning expectations, work that would be provided and Covid safety measures. It was now a legal requirement to offer online lessons and the policy covered food provision for those entitled to FSM also. The Acting Chair suggested in the resources section changing 'pupils Year 3-11' to 'pupils Year 3-6' which the Headteacher agreed with. The Acting Chair queried if the school would seek parental permission to record live lessons, the Headteacher replied they would seek permission as they needed to record lessons due to Health & Safety. The Headteacher added they had asked parents which devices they had at home and would send out paper packs if needed. Approved. <u>SEN Information Report:</u> Approved. <u>SEN Policy:</u> The Acting Chair highlighted it was part of the governor role to gain pupil and parent voice and questioned how they would do this, the Headteacher suggested through questionnaire. Approved.	
11.	Any Other Business None.	
12.	Dates and time of next meeting: Tuesday 9 th March 2021 at 4pm	

The meeting closed at 5.25pm

Approved

Anne Williamson (Acting Chair)

09/03/2021

Date

ST BARNABAS' C.E. PRIMARY SCHOOL

Action Plan following the Meeting of the Teaching & Learning Committee held on 10th November 2020

	Action	Item	Person	Date
1.	The Headteacher agreed to add more to the curriculum vision around resilience and growth mind-set.	4	HT	By the next T&L

Items for the next T&L meeting:

Risk Register

Items for the next FGB:

Curriculum Committee Terms of Reference for Approval

Risk Register