

PTA meeting minutes 4th November 2020

AGM minutes had been read and agreed by Miss Boardman and Jade McLeod before they were distributed.

Present: Miss Boardman; Jade McLeod, Natasha Hitch, Jessica Gilmore

Apologies: Kristie Atherton; Tanya Goforth

Meeting to discuss events in this half term.

1. Raffle – to be held on the **14th December**. Need to start selling tickets **1/12/2020**.
To do: Tash to apply for small lottery licence with the council -£40.
To get tickets printed so need to know 1st, 2nd and 3rd prizes by end of next week.
Cost to be donated by Tash and Chris.
Chase prizes this week.
Non uniform day **27/11/2020** – parents asked to donate a bottle for the raffle or food for the foodbank. To sort through donations still in school for Easter raffle which was cancelled due to COVID. To make hampers with these items for raffle prizes. Tash to ask Tanya to make these up.
2. Santa visit- Miss Boardman is arranging Santa for the **17th Dec**
 - Selection boxes have been purchased and wrapped.
 - Need to decorate grotto (outside pavilion) on the eve of the **16th December**. Decorations in school already to do this. Tanya has donated a tree if required.
3. Panto – virtual panto – Cinderella.
 - Tash to sort out purchase of this- £90
 - Jade is trying to organise donation of popcorn from VUE cinema
 - To ask for voluntary contribution from parents of £5.00 for the panto and santa grotto.
4. Decorate a bauble competition.
 - To ask Tanya to design the bauble and Miss Boardman to coordinate photocopying and putting in book bags. 50p per entry.
5. Xmas Quiz
 - Tanya volunteered to write this at last meeting and Miss Boardman to write the clues which can be found by the children in school. Quizzes to be put in book bags and those wishing to enter will need to return them. Winner picked out of bag of all winning entries and announced on the **17th December**.
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6. Card transaction reader- Jade asked for permission to purchase one to enable parents to pay by card for purchase. Agreed by committee members present. Jade to action.

7. Travelling pantomime- Theatre Royal are holding performances at the school on the 3rd December. Opportunity to sell refreshments at the evening performance. Jade to look at alcohol licensing. To discuss refreshments nearer the time. Tash and Jessica volunteered to do.
8. Online virtual xmas sale. To advertise via facebook some Christmas craft things which parents can pre order and buy and then Tash and Jade will purchase based on numbers ordered.
9. Xmas cards have been sent off and parents should be able to start ordering soon.

Addendum – travelling panto now to be on the 10th December. Jessica unable to help but Tash can.