

St Barnabas School PTA Meeting 22nd May 2019- AGM Minutes

Attendees: Karen Boardman, Sarah Ali, Jessica Gilmour, Bethany Howland, Natasha Hitch, Tracey Bell

1. PTAs existing constitution adopted in 1994. No-one at meeting knows where a copy of this is kept. Agreed to adopt updated Model Constitution by Parentkind, written January 2018. Actions: NH to inform Charity Commission to determine if they need copy of this updated constitution.

2. Sarah Ali stepped down as treasurer and Bethany Howland was voted to take over this role.

3. Trustee declaration forms completed by Natasha Hitch and Bethany Howland.

4. Financial Update: Sarah Ali provided financial over view. Current balance £3393. Agreed to give the school £700 towards the coaches for the annual school excursion. Mrs Boardman also asked if we could potentially support the replanting of the old pond area which is being removed and re-turfed during the half term holiday. She will update us on this at the next meeting.

5. Feedback on recent events:

- Spring Fayre was a success
- clothes sale had disappointing attendance and made £11.
- Bags for Clothes are being collected this friday from school but response to this seems to have been good. Will know how much this raises by next meeting.

6. Upcoming Events Discussed:

1. Quiz Night

Food- Crisps and snacks

Drinks- sell soft drinks

BYO alcohol

Prizes- PTA to purchase wine and chocolates as prizes or ask for donations

Ticket Prices – decided £3 per person

Ticket purchases- to be bought prior to the event. Natasha to print off invites over half term so they can go in book bags for the start of half term.

Golden Hat- play this on the night to raise extra funds. £1 per ticket and winning ticket gets 50% of money in the golden hat. Other 50% for PTA funds.

2. School Uniform Sale

To cancel this and have it as part of the summer fair. Ask parents to donate unwanted uniforms the week before the school fair and have a uniform stall.

3. Summer Fair

Circus Skills Stall – free stall to learn circus skills (taster). If any parties booked the school PTA receives 20%. Natasha to confirm with organisation. (competed 23/5/19)

GlitterTattoos

Bake Off – make certificates rather than trophies

Face Painting – Natasha to ask Tanya again.

Ice cream stall

Raffle

Tombola

Lolly strings

Flower Stall

Wet Sponge Teachers

School Uniform Stall

Book Sale

Adult Tombola

Meeting set for 26th June 2pm to discuss School Fair and Ideas. Need to ask for tombola/raffle prize donations and old book donations

4. Leavers Disco

Karen Boardman has booked the disco

Tracey Bell agreed to organise cake.

Need to buy hotdogs, sweets and drinks

Discussed ticket prices. In the past it has worked best for KS1 ticket price to include refreshments but KS2 to purchase their own refreshments on the night. Therefore need 2 different ticket prices.

5. Online Fundraising Platform

Natasha discussed new online fundraising platform via Parentkind with no set up charges: Easyfundraising.co.uk. PTA will get money from online purchases etc. Agreed to go ahead with this. Natasha to set up.

Next meeting 26th June 2pm